



Audit Committee Action Sheet – 29th January 2016

Action number	Item/report	Action and Deadline	Responsible officer	Action taken and date completed
1	Action sheet (25/9)	Report on Management of Natural Resources to be brought to a future meeting	PG/LB	Pending
2	Action sheet (25/9)	Advise members of AC when review of financial regulations has been completed	MHM/AM	Pending
3	Treasury Management Strategy/Practices	Provide current figures for the servicing of the Council's debt to Councillor Mead	TW	No confirmation
4	Corporate Risk Register	Concerns about risk in respect of devolution to be taken back to risk owners	MHM/AM	Pending
5	Annual Governance Statement	Brief Councillor Hopkins and discuss concerns raised in respect of Metro Bus project risks	MHM/AM	Pending

AUDIT COMMITTEE
DRAFT WORK PROGRAMME 2015/16

Meeting Date	Report Author	Report Details	Presented Y/N	Comments:
Friday 26 June 2015 9.30am	External Audit:	Confirm dates and times of meetings Update Report	Yes	
	Internal Audit:	Audit Plan 2015/16 Benefit Fraud Annual Report 2014/15	Yes Yes	
	Legal:	Members Standard items: Information Items:	None	
		<i>CIPFA - Audit Committee Update</i>	Yes	
Friday 10 July 2015 9.30am	Finance:	Training on Statement of Accounts (By GT) Draft Statement of Accounts 2014/15	Yes Yes	
	Internal Audit:	Annual Report 2014/15 Draft Annual Governance Statement 2014/15 and Action Plan Update	Yes Yes	
Friday 25 September 2015 9.30am	Finance:	Final statement of Accounts 2014/15 Treasury Management - Quarter 1 Report MetroBus - Briefing on VfM and Funding	Yes Yes Yes	
	External Audit:	ISA260 Report	Yes	
	Internal Audit:	Final Annual Governance Statement 2014/15 and Action Plan Update	Yes	
		Corporate Risk Register - Discussion (papers issued in advance)	Yes	
		Transparency Code Compliance	No	Due to agenda pressure - item moved to November meeting
		Change Programme - Financial Benefits Realisation Governance	No	Due to agenda pressure - item moved to November meeting
		Markets Financial Operation - Further Update	No No	Due to agenda pressure - item moved to November meeting

Meeting Date	Report Author	Report Details	Presented Y/N	Comments:
	Officer:	Markets Charter Application	No	Due to agenda pressure - item moved to November meeting
		Bristol 2015 Update.	No	Due to agenda pressure - item moved to November meeting
		An Overview of the Scrutiny Function	No	Due to agenda pressure - item moved to November meeting
	Legal:	Members Standard Items		
		Information Items: Treasury Management 2014/15 Annual Report	Yes	
Friday 27 November 2015 9.30am	External Audit:	Annual Audit Letter		
	Finance:	Treasury Management - Mid-year Report		
	Internal Audit:	Internal Audit Half-Year Report 2015/16 Transparency Code Compliance Markets Financial Operation - Further Update		
	Officer:	Bristol 2015 - Update Report Markets Charter Application		
	Legal:	Members Standard Items: Information Items: Directorate Risk Registers CIPFA Better Governance Forum Update. Deferred Items: Change Programme - Financial Benefits Realisation Governance Risk Management Annual report 2014/15 Bristol Code of Corporate Governance - Update An Overview of the Scrutiny Function	No No No No	Deferred due to interim reporting protocol. Reporting re-aligned with financial year. Full report in April 2016 Full update delayed to allow for impact of 2016 all out elections. For discussion.
	SIRO:	Information Security Strategy - Update	No	Due to agenda pressure - item moved to March meeting

Meeting Date	Report Author	Report Details	Presented Y/N	Comments:
Friday 29 April 2016 9.30am	Internal Audit: Finance: Markets Legal:	Draft Audit Committee Annual Report to Council 2015/16 Risk Management Annual Report Draft Annual Governance Statement 2015/16 and Updated Action Plan Annual Plan for 2016/17 Transparency in Decision Making Accounting Policies Final Markets Report Member Standard Items: Information Items: <i>Directorate Risk Register</i>		Currently under discussion